

Daily BallPark Closing Checklist

- Lock: All press boxes
Insure windows are closed on all press boxes

Equipment building – Roll-up and side door

Umpire's Room
Dug-out field gates
Canteens 1, 2

- Turn-off: All Field Lights
Scoreboards
 - Remove flags at entrance flagpoles; store flags in Board room
 - Take canteen bagged trash to dumpsters to prevent animals from spreading
 - Insure all field maintenance tools are stored in appropriate places
 - Golf carts returned to maintenance shed and connected to battery charger
 - Leave outside canteen lights **on**
- * Glenn Wright will let you know if he's on premise to prepare fields for next day's games. He will notify you to leave lights on.
- * Board Room needs to be locked due to amount of LDYB proprietary information stored there.